



2019 Sponsorship/Exhibitor Agreement

Annual Meeting July 26-28, 2019

Please check level of participation:

_____ **DIAMOND** - Speaker Sponsor (Inclusive of honorarium, airfare, and ground transportation).

- ❖ Recognition as a Diamond/Speaker Sponsor in all meeting publications (meeting promotional materials, mass email blasts to all members, and onsite meeting program)
- ❖ Financial. Commitment \$5000+.
Recognition on the FPA's website for one year with link to your company.
- ❖ Exhibitor tabletop placed in high traffic area to assure premium exposure.
- ❖ Includes a 6' skirted tabletop, electric, sign for the table indicating your level of commitment, breakfast and lunch on Saturday and breakfast on Sunday with up to two representatives.
Invitation to Friday evening's welcome reception for vendors, members and speakers.
- ❖ LECTURE INCLUDED IN SPONSORSHIP FOR 3 STAFF MEMBERS
- ❖ For every dentist the Diamond Sponsor brings to the meeting, the dentist gets \$100 off their registration fee.

_____ **PLATINUM**

- ❖ Recognition as a Platinum Sponsor your company will be recognized as an outstanding sponsor of the FPA ad will be spotlighted as a sponsor of the FPA Welcome Reception on the Friday evening prior to the meeting.
- ❖ Financial Commitment \$3500+
- ❖ Your company will appear on the FPA website homepage with link to your corporation's website and will be featured on all meeting promotional information.
- ❖ Exhibitor tabletop placed in high traffic area to assure premium exposure.
- ❖ Includes a 6' skirted tabletop, electric, sign for the table indicating your level of commitment, breakfast and lunch on Saturday and breakfast on Sunday with up to two representatives.
Invitation to Friday evening's welcome reception for vendors, members and speakers.
Attendance to Saturday night event with speaker and two representatives.
- ❖ LECTURE INCLUDED IN SPONSORSHIP for 2 STAFF MEMBERS



RUBY

- ❖ Recognition as a Ruby Sponsor your company will be recognized as an outstanding sponsor of the FPA and will be spotlighted as a sponsor of the FPA breakfast or luncheon or comparable event.
- ❖ Your company will appear on the FPA website homepage with link to your corporation's website and will be featured in all promotional meeting information.
- ❖ Sponsorship signage will list your company as a Ruby Sponsor and will be placed in the exhibition area assuring recognition of your level of commitment to the FPA. The financial commitment is \$2,000, which includes tabletop/electric, breakfasts on Saturday and Sunday, lunch on Saturday, an invitation to the Welcome Reception on Friday evening with members, speakers and vendors, and an option to purchase a discounted ticket to the Saturday evening event.
- ❖ LECTURE INCLUDED IN SPONSORSHIP for 1 STAFF MEMBER

EMERALD

- ❖ Recognition as an Emerald Sponsor your company will be spotlighted as a sponsor of the meeting.
- ❖ Your company logo will appear on the FPA website homepage with a link to the company's website. and be featured in all promotional meeting information.
- ❖ Sponsorship signage will list your company as an Emerald Sponsor and will be placed in the exhibition area assuring recognition of your level of commitment to the FPA. The financial commitment is **SEE BELOW**, which includes tabletop/electric breakfast on Saturday and Sunday and lunch on Saturday. An opportunity to purchase a discounted ticket to the Saturday evening event. Invitation to Friday evenings Welcome Reception and socialize with the members, other vendors and speakers.

\$500 TABLE WITH 2 CHAIRS FOR 2 REPRESENTATIVES NO CE CREDIT GIVEN

\$750 TABLE WITH 2 CHAIRS FOR 2 REPRESENTATIVES AND 1 PERSON TO ATTEND LECTURES AND RECEIVE CE CREDIT

\$1000 TABLE WITH 2 CHAIRS FOR 2 REPRESENTATIVES FOR 2 PEOPLE TO ATTEND LECTURES AND RECEIVE CE CREDIT

ADDITIONAL ATTENDEES FOR LECTURES **\$500**



SPECIAL INCENTIVES

____ Sponsor a morning coffee or afternoon coffee break in the exhibitor area with signage indicating your sponsorship \$700

____ Exclusive Sponsor of the 2019-2020 Member Roster. Your company's advertisement will appear in the inside cover. \$800

____ Saturday evening event to be determined.

Company: _____

Contact Person: _____ Email: _____

Rep(s) Attending: _____

Address: _____ City: _____ St: _____ Zip: _____

Telephone: _____ Website: _____

Credit Card Number _____ Exp _____ CVV _____

Billing zip associated with the card _____

Companies you prefer not to be close to _____

Do you need an electrical outlet ____ Yes ____ No

By signing this I agree to participate and abide by all the rules set forth by the Florida Prosthodontic Association for exhibiting.

Signature: _____

Amount Due: \$ _____ Please make checks payable to Florida Prosthodontic Association (FPA) and return with this contract to:

FPA

1500 Gay Rd 3B Winter Park, FL 32789

Questions? (770) 329-8026 or email: floridafpa@gmail.com FAX: 407-895-9712



Sponsorship/Exhibitor Information

The exhibit area will be open all day Saturday and half a day on Sunday.

Exhibit set-up will be Friday afternoon at 12:00 p.m. No early set-up allowed. Tables will be assigned by the FPA.

Breakfast, lunch, all breaks and continuing education voucher distribution will be in the exhibit area.

NO SECURITY - Although the exhibitor area will be locked, there will be no security on Saturday evening. Please do not leave anything of value in the exhibit area.

Up-to-date meeting information and a list of participating exhibitors is available on the FPA website: www.the fpa.org

Any questions or concerns please contact Sharon Hamilton at 770.329.8026 or floridafpa@gmail.com

Exhibitor Rules and Regulations

- 1. Eligibility** – Exhibitors participate by invitation only, and this Association reserves the right in these selections at all times. The Association reserves the right to (a) reject any application to exhibit products or services for any reason, with or without cause, or to (b) relocate space assignments, with prior notice to the exhibitor, in order to develop balance against congestion, to avoid confusion in firm names, to solve competition or similar reasons.
- 2. Exhibitor's Representatives** – The executed contract must carry the names of the exhibitor's authorized representatives. Exhibitors desiring to change representatives must notify the Association. Accessories: Electricity will be provided as part of your contract but shall be ordered through the FPA 3 weeks in advance. **CONFIRMATION OF EXHIBIT SPACE RESERVATION WILL BE FORWARDED TO EXHIBITORS.**
- 3. Shipping and Receiving Instructions** – Arrangements for delivery of packages should be through the hotel. All packages must be prepaid. Due to limited storage space, long term storage of packages or equipment is not possible. It is requested that packages arrive at the hotel no earlier than three (3) days prior to the date of the event.



4. **Liability and Security** – It is agreed that exhibitors shall indemnify and hold harmless the Florida Prosthodontic Association and the Rosen Shingle Creek Hotel from all liability which might ensue from any cause whatsoever. The Florida Prosthodontic Association will not guarantee exhibitors against loss of any kind.

5. **Character of Exhibits** – The Florida Prosthodontic Association reserves the right to decline and prohibit any exhibit or any part of a proposed exhibit which, in its opinion is not proper. This reservation concern persons conduct, printed matter, souvenirs, or any other thing which, in the sole discretion of the Exhibits Committee, may affect the character of the exhibit. Noise should be kept at an appropriate level.

6. **Conduct of Exhibits** –

a. Exhibits should be so installed that they will not project beyond the space allowed or at a height to be objectionable to adjacent table top of display areas.

b. No part of any exhibit or signs relating thereto shall be stapled, posted or nailed, or otherwise attached to the walls, doors, etc. in any way as to deface the same. **Damage from failure to observe these rules shall be paid by the exhibitor.** The host hotel should be consulted as to the proper methods of affixing any item or material to the areas in question.

c. No canvassing or soliciting for business shall be permitted outside the exhibitor's designated table top. The taking of orders for future delivery is of course, acceptable. Any other exhibitor shall not infringe upon the rights and privileges of another exhibitor. Interviews, demonstrations, distribution of literature, etc., must be made within the confines of their own table tops. Canvassing outside your tabletop area is forbidden.

d. Unethical conduct or infraction of rules on the part of any exhibitor will subject the exhibitor to dismissal from the Exhibit area, in which cases, it is agreed that no refund shall be made by the Florida Prosthodontic Association, and further, that no demand for redress will be made by the exhibitor. The Florida Prosthodontic Association reserves the right to relocate table top assignments in order to develop a more efficient overall exhibitor presentation as required. Further, table top location may be determined by level of sponsorship as determined by the Florida Prosthodontic Association. The Florida Prosthodontic Association reserves the right to recommend withdrawing invitation to exhibit.

e. Samples of approved products, catalogs pamphlets, publications and souvenirs may be distributed provided it is done in a dignified manner, does not create a nuisance and does not interfere with adjoining exhibits.



f. No exhibitor shall sponsor any type of contest; conduct any prize drawing, awards for signing of names and addresses or other extreme promotional stunt without first obtaining written permission from the association.

g. Exhibitors with noisy electrical devices, sound producing movies or videos or other devices that prove objectionable to other exhibitors because of noise, odor, or other disagreeable features will not be permitted.

7. **CANCELLATION OF TABLE TOP** – Cancellation of table top space must be made in writing to the Florida Prosthodontic Association and postmarked 14 days in advance for full refund OR payment will be retained and exhibit space will be provided at the next Florida Prosthodontic Association meeting.

8. **FAILURE TO OCCUPY SPACE**-Any table top space at the meeting venue that is not occupied by 9 a.m. on Saturday, July 27, 2019 of the meeting; will be forfeited by the exhibitor unless arrangements for delayed occupancy have been made in writing with the FPA exhibiting fees will not be refunded.

9. **CANCELLATION OF EXHIBITION** – In the event that the exhibit area must be canceled, postponed or relocated on account of fire, strike, government regulations, casualties, Act of God, or other causes beyond the reasonable control of the Florida Prosthodontic Association, the exhibitor waives any and all damages and claim for damages, and agrees that the sole liability of the Association will be to return to each exhibitor the exhibitor's rental payment.

10. Amendment to Rules – All matters or questions not specifically covered by the preceding rules and regulations shall be subject to the decision of the Florida Prosthodontic Association.

The foregoing regulations have been formulated in the best interest of all exhibitors. The cooperation of exhibitors is requested.

Any questions or concerns please contact Sharon Hamilton at 770.329.8026 or floridafpa@gmail.com

The cutoff date for making reservations is Wednesday, June 26, 2019. FPA's group rate is \$145 per night not including taxes.

If you prefer to book your reservation over the phone, please contact central reservations at: -866-996-6338 or 407-996-6338.